

Minutes of a general meeting of the St Athan Community Council, held on Tuesday 9<sup>th</sup> June 2020, in the Old School Hall Community Centre, Church Lane, St Athan, at 7-45pm

**PRESENT.**

Councillor Mrs J Lyn-Wilson	( Chairman ).
Councillor Ms A Barnaby	Cllr S Haines
Councillor Mrs J Lougher	Councillor D Patterson
Councillor Mrs K Smith	

**APOLOGIES.**

Councillor B Acott	Councillor D Crompton
Councillor R Eustace	Councillor D Willmot
Councillor Mrs S Williams	County Councillor J W Thomas

Councillors who have chosen not to attend the meeting but have Agreed to voting by e-mail

**1819. DECLARATION OF INTEREST.**

NIL

**1820. MINUTES.**

1. Cllr D Patterson PROPOSED : that the minutes of the general meeting held on Tuesday 3<sup>rd</sup> March 2020 be accepted as a true record of the proceedings  
SECONDED : Ms A Barnaby CARRIED.

**1821. MATTERS ARISING.**

Items on Minutes 1808, 1810, 1811, were corrected

**1823. CORRESPONDENCE.**

1. Letters from Marie Curie, Wales Air Ambulance, & Noah's Ark thanking the council for the donations made to them. NOTED.

**1824 CHAIRMAN'S ACTIONS.**

NIL

**1825. INVOICES.**

**APRIL**

Clerks Wages		345 – 40
Inland Revenue	( PAYE )	166 – 80
Caretakers Wages		322– 60
BT	( Telephone/ Internet (	69 – 82
SWALEC	Centre Bill	2401 –23
SWALEC	Feeder Pillar	29 – 07
SWALEC	FEDER Pillar	29 – 07
Mr J Haswell	Clerks expenses	20 – 34

**MAY**

Clerks Wages		345 – 40
Inland Revenue	( PAYE )	166 – 80
Caretakers Wages		322– 60
BT	( Telephone/ Internet (	69 – 08
Welsh Water	( Water rates )	65 – 40
Cllr Patterson	( Litter Picking Equip )	61 - 50

**JUNE**

Clerks Wages		345 – 40
Inland Revenue	( PAYE )	166– 80
Caretakers Wages		322– 60
Viking	( Printer Equip )	82 – 78
BT	( Telephone/ Internet (	62 – 80
One Voice Wales	( Annual fees )	565- 00

: PROPOSED : Cllr Ms A Barnaby  
SECONDED : Cllr S Haines CARRIED.

**1826. PLANNING APPLICATIONS.**

1. Planning Application No 2019/00954 – Jeff White Motors, Gileston Road, St Athan Development of 2 retail units with associate Parking  
Cllr Ms A Barnaby PROPOSED : that the same comments be made as on the original application.

SECONDED : D Patterson CARRIED

2. Planning Application No 2020/00434/OUT – Land at Beggars Pound, Cowbridge Road, - Outline planning permission for demolition of existing buildings and erection of Class B floor space, revised access to Cowbridge road.

Cllr S Haines PROPOSED : No objections to application other than the new entrance onto Cowbridge road which will allow heavy vehicles to enter and leave onto the very narrow Cowbridge road

SECONDED :Cllr Ms A Barnaby CARRIED.

3. Planning Application No 2019/01260/HYB – Land between Aston Martin and Taxiway Echo, Bro Tathan Business Park. – Amended Description  
Cllr B Acott PROPOSED : No Objections

SECONDED : S Haines

CARRIED

4. Planning Application No 2020/00482/FUL – The Old Farm House Gileston – proposed development comprising the use of existing barn house No 2 Biomass boilers and ancillary works.

Cllr D Willmot PROPOSED : No Objections in Principle however concern is expressed regarding the increase in heavy vehicles on the narrow roads and in lanes in the area.

SECONDED : Cllr Mrs S Williams

5. Planning Application No 2020/00542/FUL – IVY House, Flemingston, first floor extension above existing ground floor extension to front elevation single story extension to side with lantern style roof and external alterations.

Cllr R Eustace PROPOSED : No Objections

SECONDED : Cllr S Haines

CARRIED

## **1827. REPORTS.**

NIL

## **1828. INTERNAL AUDIT FOR FINANCIAL YEAR ENDING 31 MARCH 2020.**

Cllr D Patterson PROPOSED : that Mrs D Robinson, ( St Athan Parish Church Treasurer ) 15 Glebeland Place, St Athan be engaged to carry out the internal audit of the Community Council Accounts for the financial year ending 31 March 2020, with a fee of £35-00.

SECONDED : Cllr Mrs J Lougher

CARRIED

## **1829. AUDIT DOCUMENT & GOVERNANCE REPORT.**

The audit document for the financial year ending 31 March 2020, was presented, the audit will be conducted on the 31st July 2020.

2. Part 1 of the document “Statement of Account” : The Statement of Account for the year ending 31 March 2020, was presented at the Annual General Meeting held on Tuesday the 9<sup>th</sup> June 2020, and Passed subject to audit.

3. Part 2 of the document Annual Governance Statement (part 1 ) sections 1 to 8, each of the statements were presented to Members present, and each section was Agreed with an affirmative “Yes”. ( part 2 ) sections 1 to 3 were presented and answered accordingly.

Cllr S Haines PROPOSED : Confirm Chairman's Signature regarding parts 1 & 2 of the document.

SECONDED : Cllr Ms A Barnaby

CARRIED.

4. Part 3 of the document : "Audit Use Only".

5. Part 4 of the document : "Annual Internal Audit Report".

The annual Internal Audit was carried out on the 31<sup>st</sup> May 2020 by Mrs D Robinson

( Minute 1828 June 20 meeting refers ) no observations were made

#### **1830. NEWS LETTER.**

The Summer/Autumn news letter was produced, however because of the Lockdown situation it could only be printed in minimal numbers for notice boards, shops, and web-site.

#### **1831. VILLAGE FETE/ PARTY IN THE PARK.**

Unfortunately the planned Village Fete/party in the park has had to be cancelled due to the corona virus situation.

#### **1832. OUTSIDE ENTRANCE LIGHT.**

Cllr D Patterson PROPOSED : that an outdoor wall light with motion sensor is purchased and fixed above the entrance doorway to the Centre. Cost not to exceed £150.

A outside light will be fitted when the current situation allows.

#### **1833 FINANCIAL APPEALS**

NIL

#### **1834. ANY OTHER BUSINESS.**

Cllr D Patterson there has been a reasonable response to local residents asking for assistance.

There being no further business to discuss the meeting closed at 8-30pm, there were no member of the public present.