

**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING  
HELD REMOTELY VIA MS TEAMS VIDEO CONFERENCING ON TUE 3<sup>RD</sup> NOVEMBER 2020**

<b>PRESENT</b>	Councillor J Lynch-Wilson Councillor B Acott Councillor J Angove Councillor A Barnaby Councillor D Crompton Councillor R Eustace Councillor S Haines Councillor S Williams Councillor D Willmot County Councillor J Thomas	Chairman
<b>APOLOGIES</b>	Councillor K Smith Councillor H Ibsule Councillor J Lougher	Vice-Chairman

<b>MINUTE</b>	<b>ITEM</b>	<b>ACTION</b>
1896.	<b><u>DECLARATION OF INTEREST</u></b>  Nil	
1897.	<b><u>CONFIRMATION OF MINUTES</u></b>  PROPOSED By: Cllr J Angove SECONDED By: Cllr B Acott  That the minutes of the General Meeting held on the 6 <sup>th</sup> October 2020 be accepted as a true record of proceedings.	<b>CARRIED</b>
1898.	<b><u>MATTERS ARISING</u></b>  <b><u>MIN 1863 - LIBRARY</u></b> County Cllr J Thomas confirmed this item is ongoing.  <b><u>MIN 1864 - SIGNPOST</u></b> Cllr S Haines confirmed this item is on going  <b><u>MIN 1882 – CHAIRMAN’S ACTIONS</u></b>  <b>Allotment</b> Still No response from the RAF.	

<p>1898 Cont.</p>	<p><b>St Athan Railway Station</b> Response from the Department for Economy and Transport confirmed St Athan was included on the original list for assessment, but not selected as a priority in 2017 for a new railway station.</p> <p>Should the council wish to make a renewed case for a new station at St Athan, then the department would be glad to consider this further with a view to potential future recommendation to the UK Government. The Minister is prepared to support further priorities, particularly where they have the support of Members of the Senedd and Members of Parliament.</p> <p><b>Light Aircraft Forced Landing</b> The Air Investigation Branch have responded to confirm they do not have any responsibility for this type of incident.</p> <p>The Civil Aviation Authority have not responded</p> <p><b><u>MIN 1888 CHRISTMAS FESTIVE LIGHTING</u></b> Floodlighting &amp; Electrical Services have confirmed to having Public Liability Insurance Indemnity Limit of £5m and will be available for 'Call Out' should the lights fail. Contractor has made a site visit and is content with what needs doing.</p> <p>Cllr S Haines confirmed two of the church crosses have been fixed, invoice to follow.</p> <p>Cllr R Eustace asked for sight of the contractors Public Insurance Liability Insurance.</p> <p><b><u>MIN 1892 - COAT OF ARMS</u></b> Cllr S Haines asked that images of St Athan Coat of Arms be passed to Cllrs for comment.</p> <p><b><u>MIN 1895 ANY OTHER BUSINESS</u></b></p> <p><b>Teams Video Link</b> A link to the MS Teams video conference platform was sent to all councillors and will continue to be sent until there is no need for video conferencing.</p> <p><b>Annual Remuneration Payments</b> It was agreed, Cllrs remuneration payments are to be made in December 2020.</p>	
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1899.	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>The Chairman presented a Financial Statement of Accounts as at the 30 October 2020.</p> <p>PROPOSED By: Cllr R Eustace SECONDED By: Cllr S Haines</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	<b>CARRIED</b>																				
1900.	<p><b><u>CORRESPONDENCE</u></b></p> <p><b>EDF Energy</b> Letter from EDF Energy, confirming Feeder Pillars have been switched over to EDF from SWALEC with a start date of 1<sup>st</sup> October 2020.</p> <p><b>One Voice Wales</b> Copy of, Minutes of the One Voice Wales Bridgend/Cardiff/Vale Area Committee AGM and ordinary meeting, 12<sup>th</sup> October 2020 is held by Council Clerk.</p> <p><b>Community Liaison Committee</b> A copy of the Minutes of the Community Liaison Committee meeting, 6<sup>th</sup> October 2020 is held by Council Clerk.</p>																					
1901.	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p><b>Playgroup</b> The Chairman replied to a letter from Mrs V Dixon dated 5<sup>th</sup> October 2020, requesting the council provide financial assistance to help cover the Playgroup running costs. The Chairman made it clear, that because the Playgroup is a private business the council cannot provide any form of financial assistance.</p>																					
1902.	<p><b><u>INVOICES</u></b></p> <table data-bbox="336 1653 1262 2036"> <tr> <td>Clerk Salary</td> <td>£617.38</td> </tr> <tr> <td>Caretaker Salary</td> <td>£322.40</td> </tr> <tr> <td>HMRC (Income Tax &amp; NI)</td> <td>£243.22</td> </tr> <tr> <td>B&amp;Q (Post Box bracket)</td> <td>£12.21</td> </tr> <tr> <td>Mr M White (Wreath &amp; Donation)</td> <td>£25.00</td> </tr> <tr> <td>EDF (Feeder Pillar)</td> <td>£16.00</td> </tr> <tr> <td>Council Tax</td> <td>£211.00</td> </tr> <tr> <td>SSE SWALEC (Final Bill Feeder Pillar)</td> <td>£68.76</td> </tr> <tr> <td>BT Broadband &amp; Telephone</td> <td>£115.32</td> </tr> <tr> <td>Eventbright (Planning Application Training)</td> <td>£60.00.</td> </tr> </table>	Clerk Salary	£617.38	Caretaker Salary	£322.40	HMRC (Income Tax & NI)	£243.22	B&Q (Post Box bracket)	£12.21	Mr M White (Wreath & Donation)	£25.00	EDF (Feeder Pillar)	£16.00	Council Tax	£211.00	SSE SWALEC (Final Bill Feeder Pillar)	£68.76	BT Broadband & Telephone	£115.32	Eventbright (Planning Application Training)	£60.00.	
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<p>1902 Cont.</p>	<p>Amazon (COVID 19 signage) £62.99  RBL Donation £25.00  Advance Fire Protection (Annual Check) £64.67  Electric Check &amp; Supply &amp; Fitting Outside Light £300.00  Wordpress (Annual Website Fee) £85.00  SSE SWALEC (Final Bill) £99.39  Scouts Shed £279.99</p> <p>PROPOSED By: Cllr B Acott  SECONDED By: Cllr D Crompton</p>	<p><b>CARRIED</b></p>
<p>1903.</p>	<p><b><u>PLANNING APPLICATIONS</u></b></p> <ul style="list-style-type: none"> <li> <p>• Planning Application No: 2020/01160/FUL  Location: 25 Tathan Crescent, St Athan  Proposal: Removal of Leylandii hedge and replacement with render and painted wall of 1m, with 2m pillars with fencing in between the pillars and sitting on the 1m section of the wall</p> <p>PROPOSED By: Cllr D Willmot  SECONDED By: Cllr R Eustace</p> <p>That no Objections be submitted to the Vale of Glamorgan Council.</p> </li> <li> <p>• Planning Application No: 2020/01240/FUL  Location: 6 Lime Grove, Eglwys Brewis  Proposal: Demolish existing front utilit room and rebuild new downstairs WC and cloakroom with sloping roof</p> <p>PROPOSED By: Cllr B Acott  SECONDED By: Cllr R Eustace</p> <p>That no Objections be submitted to the Vale of Glamorgan Council.</p> </li> <li> <p>• Planning Application No: 2020/01155/FUL  Location: 1B St. Johns View, St Athan  Proposal: Proposed conversion of garage to living accommodation with single storey link to extension</p> <p>PROPOSED By: A Barnaby  SECONDED By: S Haines</p> <p>That no Objections be submitted to the Vale of Glamorgan Council</p> </li> </ul>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>

<p>1903 Cont.</p>	<ul style="list-style-type: none"> <li>• Planning Application No: 2020/01071/OUTFUL Location: Pantynawel House, Cowbridge Road Proposal: Development of a new small 2 storey house on plot of land off Cowbridge Road</li> </ul> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr B Acott</p> <p>That an Objections is raised to the Vale of Glamorgan Council on the grounds of over development.</p> <ul style="list-style-type: none"> <li>• Planning Application No: 2020/00938/FUL Location: Flemingston Court, Flemingston Road, Flemingston Proposal: New stock shed and feed storage space off existing stock/feed shed</li> </ul> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr R Eustace</p> <p>That no Objections be submitted to the Vale of Glamorgan Council.</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
<p>1904.</p>	<p><b><u>REPORTS</u></b></p> <p>Cllr S Haines apologised for missing the last One Voice Wales area Committee meeting.</p>	
<p>1905.</p>	<p><b><u>MEMORIAL REMEMBRANCE SERVICE 2020</u></b></p> <p>Following a change to Welsh Government COVID 19 rules, outside Remembrance services can now take place, providing the total number of attendees is restricted to 30 people. The council will join other invited representatives from the church, the military and local clubs at a Remembrance service on 8<sup>th</sup> November 2020 at the War Memorial.</p>	
<p>1906.</p>	<p><b><u>OPEN TOP BUS</u></b></p> <p>PROPOSED by: Cllr S Haines SECONDED by: Cllr R Eustace</p> <p>That at the Chairman’s discretion, funds previously approved for the cancelled annual festive lights switch on event, be transferred to help cover the costs of an open top bus, to go around the St Athan ward transporting the RAF volunteer band, playing Christmas tunes and that any money raised, should go to charity.</p>	<p><b>CARRIED</b></p>

1907.	<p><b><u>COUNCIL COMMUNITY CENTRE CLEAR OUT</u></b></p> <p>Subject to COVID 19 restriction, a clear out of rubbish stored at Council premises will take place over the weekend 14<sup>th</sup> – 15<sup>th</sup> November 2020.</p> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr B Acott</p> <p>That a skip is hired from Waste Online to facilitate the clearing out of rubbish from the council building.</p>	<b>CARRIED</b>
1908.	<p><b><u>5 YEARLY ELECTRICAL CHECK</u></b></p> <p>The mandatory 5 yearly testing of council building electric supply was carried out by Mr Aaron Keeler on Friday 9<sup>th</sup> October 2020. No issues were raised.</p>	
1909.	<p><b><u>ANNUAL FIRE CHECK</u></b></p> <p>The annual check of fire extinguisher held in the Council building was conducted by Advance Fire Protection Ltd on 9<sup>th</sup> October 2020. No issues were raised.</p>	
1910.	<p><b><u>WEBSITE ACCESSIBILITY</u></b></p> <p>Cllr A Barnaby explained the need to makes necessary changes to the council website, to comply with revised Government website accessibility rules.</p> <p>Cllr A Barnaby agreed to undertake an assessment of what needs doing and report back at the next council general meeting.</p>	
1911.	<p><b><u>SECTION 106 REPORT</u></b></p> <p>A discussion took place over how Section 106 money had been spent. It was agreed, the council would write to the Vale Council requesting information about where the money was spent.</p>	
1912.	<p><b><u>FINANCIL APPEAL</u></b></p> <p><b>Gilston Parish Church - Mrs Lynda Mumford</b> Request grant towards the maintenance of Gileston cemetery – for 2021 budget.</p> <p><b>Welsh Women’s Aid - Mrs Vicky Lang</b> Request for a small donation has been received from Mrs Vicky Lang, survivor engagement office for the Welsh Women’s Aid charity.</p>	<b>NOTED</b>

1912 Cont.	<p>PROPOSED By: Cllr R Eustace SECONDED By: Cllr S Haines</p> <p>That a donation of £100.00 is made to from council funds and a further £50.00 from the Chairman's allowance.</p> <p><b>Cerebral Palsy Wales</b> Request for donation has been submitted by the charity, Cerebral Palsy Wales</p> <p>After some debate, it was agreed the council would not make a donation and that this request is declined.</p>	<b>CARRIED</b>
1913.	<p><b><u>NEWSLETTER</u></b></p> <p>Dates for newsletter production and distribution are:</p> <p>09 Nov - Submission in. 16 Nov - Out to Cllrs for comment. 23 Nov - Out to printer. 1st week in December - Delivered to St Athan ward residence.</p>	
1914.	<p><b><u>WARD AUDIT</u></b></p> <p>The council will be conducting an audit within the St Athan Ward, focussing on areas which required repair and improvement. Details to be included in the next community council newsletter.</p>	
1915.	<p><b><u>VIDEO CONFERENCING EQUIPMENT</u></b></p> <p>The need to purchase suitable video conferencing equipment was discussed. It was agreed not to purchase any video equipment at this time.</p>	
1916.	<p><b><u>BENCH PLAQUE</u></b></p> <p>Cllr D Willmot informed the meeting that he had been approached by a villager asking it would be possible to mark the passing of Mrs Doris Thomas by putting some kind of memorial plaque on what is commonly known as Doris' bench.</p> <p>The council raised no objections to this request, other than all costs are to be borne by the family.</p>	

1917.	<p><b><u>ST. ATHAN COMMUNITY HUB &amp; LIBRARY INSURANCE POLICY</u></b></p> <p>Cllr R Eustace let it be known that the current council building insurance may be inadequate and that he would present a revised quote from the insurers at the next council general meeting.</p>	
1918.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Council Clerk confirmed traffic wardens have recently visited St Athan and will continue to do so on an Ad Hoc basis.</p> <p>Cllr J Haines reported Church Lane path is slippery under foot.</p> <p>Cllr B Acott reported a large pothole in St Michaels Close, opposite house number two.</p> <p>Cllr A Barnaby reported she had been made aware the Monument at the Boys Village was in a poor state.</p> <p>Cllr A Barnaby requested councillor's interests are update on the council website.</p>	<p><b>NOTED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p>

There being no further business to discuss the meeting closed at 21.35pm. There were no members of the public present.

Next General Meeting Tuesday 1<sup>ST</sup> December, 7:30pm