

Minutes of the St Athan Community Council General Meeting
held on 1st September 2020
in the Old School Community Centre

PRESENT	Councillor J Lynch -Wilson Councillor K Smith Councillor A Barnaby Councillor D Crompton Councillor S Haines Councillor J Lougher Councillor R Eustace Councillor D Willmot County Councillor J Thomas	Chairman
APOLOGIES	Councillor K Smith Councillor S Williams	Vice-Chairman

MINUTE	ITEM	ACTION
1849.	<u>DECLARATION OF INTEREST</u> Cllr D Crompton & Cllr D Willmot - Library	
1850.	<u>CONFIRMATION OF MINUTES</u> PROPOSED By: Cllr S Haines SECONDED By: Cllr J Lynch-Wilson That the minutes of the special meeting held on the 21 st July 2020 be accepted as a true record of proceedings PROPOSED By: Cllr A Barnaby SECONDED By: Cllr S Haines That the minutes of the general meeting held on Tuesday the 7 th July 2020 be accepted as a true record of the proceedings.	CARRIED CARRIED
1851.	<u>MATTERS ARISING</u> Minute 1848 – AOB. Cllr S Haines confirmed he is still investigating the security aspects of providing FREE Wi-Fi access to groups/clubs when hiring the community Centre.	
1852	<u>CORRESPONDENCE</u> 1. Thank you letter from Flemingston church, in respect of £200.00 donation received from St Athan Community Council. 2. Email from Mr Alan Bourne, asking if the traditional festive Christmas light switch on event would take place this year, in light of COVID 19 restrictions. This item was on the agenda and discussed. 3. Email from Mr Alan Pickett regarding concern over the increase	NOTED NOTED

	<p>of articulated lorries driving through the village, instead of using the northern access route. This item was on the agenda and discussed.</p> <p>4. Email from Mr David Stephen. regarding overgrown vegetation along Church Lane footpath. Vegetation has now been cut back.</p>	<p>NOTED</p> <p>NOTED</p>																				
1853.	<p><u>CHAIRMAN'S ACTIONS</u></p> <p>Approved the redecorating of Community Centre, hall and clerk's office</p>																					
1854.	<p><u>INVOICES</u></p> <table border="0"> <tr> <td>BT Broadband & Telephone Jul/Aug</td> <td>171.09</td> </tr> <tr> <td>Caretaker Salary (Gross)</td> <td>403.00</td> </tr> <tr> <td>Clerks Expenses</td> <td>22.16</td> </tr> <tr> <td>Clerk Salary (Gross)</td> <td>758.55</td> </tr> <tr> <td>Computer Systems (Repair)</td> <td>30.00</td> </tr> <tr> <td>Griffiths Carpenter (Roof Repair)</td> <td>50.00</td> </tr> <tr> <td>Livingstone GM (Grass Cutting)</td> <td>943.20</td> </tr> <tr> <td>Viking (Stationery)</td> <td>115.40</td> </tr> <tr> <td>SWALEC (2 x Feeder Pillar)</td> <td>58.14</td> </tr> <tr> <td>RH Plastering (Hall & Office Decoration)</td> <td>2183.36</td> </tr> </table> <p>PROPOSED By: Cllr B Acott SECONDED By: Cllr R Eustace</p>	BT Broadband & Telephone Jul/Aug	171.09	Caretaker Salary (Gross)	403.00	Clerks Expenses	22.16	Clerk Salary (Gross)	758.55	Computer Systems (Repair)	30.00	Griffiths Carpenter (Roof Repair)	50.00	Livingstone GM (Grass Cutting)	943.20	Viking (Stationery)	115.40	SWALEC (2 x Feeder Pillar)	58.14	RH Plastering (Hall & Office Decoration)	2183.36	<p>CARRIED</p>
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1855.	<p><u>FINANCIAL STATEMENT</u></p> <p>The Chairman presented a revised format of required financial data, to be used at the next Finance Meeting in November 2020. Copy is at Annex A.</p> <p>PROPOSED By: S Haines SECONDED By: R Eustace</p> <p>That the above mentioned revised financial format be adopted.</p>	<p>CARRIED</p>																				
1856.	<p><u>PLANNING APPLICATIONS</u></p> <p>Approved</p> <p>1. Planning Application No: 2020/00434/OUT (SZ) Location: Land at Beggars Pound, Cowbridge Road, St. Athan. Proposal: Outline planning permission for the demolition of existing buildings and erection of Class B1 floorspace.</p> <p>2. Planning Application No: 2019/01408/RES Location: Land off Cowbridge Road, St Athan. Proposal: All reserved matters including appearance, landscaping and layout of outline planning permission 2016/01427/OUT for a residential development of up to 253 units and associated works.</p> <p>PROPOSED By: D Crompton SECONDED By: S Haines</p>	<p>CARRIED</p>																				

	<p>That No Objection are raised.</p> <p>3. Planning Application No: 2020/00709/FUL Location: Fferm Wen, Flemingston Proposal: Installation of 18 panel solar PV system with 10 panels landscap to side of South/West roof pitch and 8 panels to front/South East roof pitch within Flemingston Conservation Area.</p> <p>PROPOSED By: B Acott SECONDED By: A Barnaby</p> <p>That No Objection are raised.</p> <p>4. Planning Application No: 2020/00542/FUL. Location: Ivy House, Flemingston Proposal: First floor extension above existing ground floor extension to Front Elevation, Single storey extension to side with lantern style roof and external alterations</p> <p>PROPOSED By: A Barnaby SECONDED By: J Lynch-Wilson</p> <p>That No Objection are raised.</p> <p>5. Public Right of Way No. 1 Eglwys Brewis</p> <p>PROPOSED By: A Barnaby SECONDED By: B Acott</p> <p>That No Objection are raised.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
1857.	<p><u>REPORTS</u></p> <p>Cllr B Acott will be attending the next Bro Tathan Local Council Liaison Committee meeting in association with members from Llanmaes and Llantwit Major Town Councils, to select suitable artwork for display at the Bro Tathan North Gate entrance.</p>	
1858.	<p><u>CHANGE OF ENERGY SUPPLIER</u></p> <p>The current energy contract with SSE SWALEC in respect of electric heating, expired on 31st August 2020. With effect 1st September 2020 E-ON will take over as energy supplier under a new one-year contract, saving £358.00 per annum.</p> <p>The current energy contract with SSE SWALEC in respect of 2 x Feeder Pillar, expired on 30th September. With effect 1st October 2020 EDF will take over as energy supplier under a one-year contract, saving £87.38 per annum.</p> <p>Total Savings: £445.38 annually.</p>	

1859.	<p><u>CHANGES TO BANKING</u></p> <ol style="list-style-type: none"> The council has successfully applied for ‘Online Banking’ facility. Account signatories have been amended to the Chairman and Council Clerk. PROPOSED By: R Eustace SECONDED By: D Crompton That the Vice-Chairman is to be added to the list of authorised signatories. PROPOSED By: Cllr R Eustace SECONDED By: Cllr S Haines That the number of signatories in respect of the council bank account be reduced from the 5 to 3, (the Chairman, Vice-Chairman and Council Clerk) and that the undermentioned signatories are to be removed from the account: Councillor B Acott Councillor R Eustace Councillor S Haines Councillor J Haswell Councillor D Street PROPOSED By: Cllr R Eustace SECONDED By: Cllr S Haines That to apply governance over the running of the council financial accounts, bank statements are to be made available for scrutiny during General and Financial meetings. 	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
1860.	<p><u>CHANGES TO ADMINISTRATION</u></p> <p>The clerk to the council briefed the meeting on the following changes:</p> <ol style="list-style-type: none"> Accounts. Council finances will no longer be recorded in hard copy. With effect 1st July 2020, all financial transactions will be entered into the <i>You Need A Budget</i> (YNAB) software programme. This will provide an accurate and up to date record of current and planned financial data, facilitate retrieval of financial data for future audits and budgeting. Admin. Council files have been uploaded to Dropbox (DB), giving councillors secure access to council data, either on an Ad Hoc request basis or permanent. 	
1861.	<p><u>VIDEO CONFERENCING</u></p> <p>PROPOSED By: R Eustace SECONDED By: S Haines</p>	

	That until further notice, council meetings continue to be held both, Face to Face (F2F) and via Video Conferencing facility.	CARRIED
1862.	<p><u>CASUAL VACANCIES</u></p> <p>The Vale of Glamorgan Electoral Officer has authorised the advertisement of 2 Councillor vacancies. Applications have been received from Mr James Angove and Mr Hesh Ibsule. Both applicants were interviewed prior to the September General Council Meeting and accepted for the role of Co-opted Community Councillor.</p>	
1863.	<p><u>LIBRARY</u></p> <p>Cllr S Haines proposed the council take over the running of the village library. No vote was taken.</p> <p>Cllr D Willmot stated, following a change to opening on Saturday mornings, there had been an increase in the number of people visiting the library.</p> <p>It was agreed by County Cllr J Thomas that he will investigate the implications of the council absorbing the takeover of the library with the Vale of Glamorgan Council and report back at the next meeting.</p>	
1864.	<p><u>SIGNPOST</u></p> <p>Cllr S Haines suggested signage directing residents to the Library and Council Offices should be installed and agreed to report back at the next council general meeting with relevant information and associated costs.</p>	
1865.	<p><u>VEHICLE - PARKING, SPEEDING & USE OF ONE-WAY SYSTEM</u></p> <p>County Cllr J Thomas agreed to investigate with the Vale Council, what additional measure could be taken, to reduce the risk of an accident from: illegal parking, vehicle speeding, noncompliance of one-way road system and to reduce the number of HGV's travelling through St Athan instead of using the new road.</p>	
1866.	<p><u>ALLOTMENT</u></p> <p>Cllr S Haines asked that the MoD St Athan be formally approached regarding the use of MoD land adjacent to CLIVE ROAD, for the purpose of public allotments.</p>	
1867.	<p><u>FUTURE PROJECTS</u></p> <p>The council clerk asked that the 'Future Projects' is added to the current list of Community Council Committees and that Councillors give due consideration to future project funding requirement in readiness for the Financial Committee Meeting to be held in November 2020.</p>	
1868.	<p><u>NEWSLETTER</u></p> <p>Cllr A Barnaby informed the meeting that based on feedback from residents, the introduction of the council newsletter has been warmly accepted.</p>	

	<p>Submissions for the council winter/spring newsletter are to be with the Council Clerk by no later than Monday 9th November 2020.</p> <p>Cllr A Barnaby asked that hard copies of the newsletter are sent to every household in the St Athan Ward.</p>	
1869.	<p><u>LITTER PICK</u></p> <p>The next Community Council litter pick will take place on Saturday 12th September 2020, from 2pm to 4pm, meeting outside the John Lewis Community Centre. This event has been advertised on the Council Website, St Athan Facebook, Council noticeboards and the Glamorgan Voluntary Service.</p>	
1870.	<p><u>COUNCIL BUILDING - MAINTENANCE</u></p> <p>Quotes for necessary maintenance work (removal of the hall chimney stack and decorating of the Community Hall and Clerks Office) have been received and subsequently approved by the Chairman. Funds allocated from the 2020/21 finance budget.</p>	
1871.	<p><u>HEALTH & SAFETY</u></p> <p>The 5 yearly electrical safety inspection of council building will be carried out on Thursday 3rd September 2020.</p>	
1872.	<p><u>VILLAGE BUS SHELTERS</u></p> <p>The Council Clerk advised the two bus shelters located in the centre of the village are in need of repair/refurbishment. Vale Council to be made aware.</p>	
1873.	<p><u>XMAS LIGHTS SWITCH ON EVENT</u></p> <p>PROPOSED By: S Haines SECONDED By: R Eustace</p> <p>That subject to any government Coronavirus restrictions, the traditional village festive light switch on event be held on Sunday 29th November 2020 and that the sum of £1,000.00 be allocated as agreed in the 2020/21 finance budget.</p>	CARRIED
1874.	<p><u>XMAS LIGHTS - TESTING</u></p> <p>That a testing of the council Xmas lights is to be carried out on Saturday 31ST October 2020 at 10am in the council hall.</p>	
1875.	<p><u>SENIOR CITIZENS XMAS PARTY</u></p> <p>PROPOSED By: Cllr J Lynch-Wilson SECONDED By: Cllr A Barnaby</p> <p>That there will be no senior citizens Christmas Party for 2020, due to government restriction following the COVID 19 pandemic.</p>	CARRIED

1876.	<p><u>ST ATHAN RAILWAY STATION</u></p> <p>Following the decision by the Minister for Economy, Transport and North Wales not to include St Athan as a priority for a new railway station, the council will write to the Minister asking for clarification as to why St Athan was not selected and ask that St Athan is given further consideration and priority in respect of potential new recommendations to the UK Government.</p>	
1877.	<p><u>ANY OTHER BUSINESS.</u></p> <ol style="list-style-type: none"> 1. Actions for County Cllr J Thomas. <ul style="list-style-type: none"> • Removal of vegetation from the care homes wall by the pelican crossing and at the junction of Rectory Drive and Rock Road. • Blocked drains in St Athan. • Raised man whole cover at the junction of Rectory Drive and Rock Road. 2. Actions for Council Clerk. <ul style="list-style-type: none"> • Light aircraft crash and low flying aircraft over St Athan Ward. 	

There being no further business to discuss the meeting closed at 09:30pm. There were no members of the public present.

Next General Meeting Tuesday 6th October, 7:30pm