



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL REMOTE  
GENERAL MEETING HELD TUESDAY 2<sup>nd</sup> FEBRUARY 2021**

<b>PRESENT</b>	Councillor J Lynch-Wilson Councillor B Acott Councillor J Angove Councillor A Barnaby Councillor D Crompton Councillor R Eustace Councillor S Haines Councillor D Willmot Councillor S Williams Mrs L Tinsley (Independent Standards Committee Member)	Chairman
<b>APOLOGIES</b>	Councillor J Lougher Councillor H Ibsule	

MINUTE	ITEM	ACTION
1954.	<p><b><u>DECLARATION OF INTEREST</u></b></p> <p>Library – Cllrs Eustace, Crompton &amp; Willmot</p> <p>Cllrs D Crompton, Cllr R Eustace, Cllr D Willmot have received dispensation to <b><u>speak only</u></b> at the meeting. All three Cllrs and County Cllr J Thomas confirmed they will leave the meeting before the voting stage.</p>	
1955.	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <p>PROPOSED By: R Eustace          SECONDED By: A Barnaby</p> <p>That the minutes of the General Meeting held on the 5<sup>th</sup> January 2021 be accepted as a true record of proceedings.</p>	<b>CARRIED</b>
1956.	<p><b><u>MATTERS ARISING</u></b></p> <p>a. <b><u>MIN 1863 - LIBRARY</u></b>          County Cllr J Thomas agreed to make further investigations into the possibility of the council taking over the land on which the library stands.</p>	<b>ON GOING</b>

<p>1956 Cont...</p>	<p>b. <b><u>MIN 1882 - ALLOTMENT</u></b> Mr N Vaughan from Annington Property Ltd is seeking to ascertain from the Defence Infrastructure Organisation (DIO) if unused MoD land in St Athan is still required by the MoD.</p> <p>c. <b><u>MIN 1882 Light Aircraft Forced Landing</u></b> Response from The Civil Aviation Authority (CAA) confirmed they have received a report relating to this matter and are progressing their investigations. The council will contact the CAA in a few weeks for an update.</p> <p>d. <b><u>MIN 1910 WEBSITE ACCESSIBILITY</u></b> Cllr A Barnaby confirmed that due to age of the council website, some modification is required to improve accessibility on the part of disabled residents. Cllr Barnaby agreed to investigate and report back to the council with recommendations for improvement.</p> <p>e. <b><u>MIN 1911 SECTION 106 REPORT</u></b> Response from the Senior Planner at the Vale Council confirmed there are no S106 contributions at present within St Athan.</p> <p>f. <b><u>MIN 1949 WARD AUDIT</u></b> To date 24 entries of issues requiring addressing have be recorded onto the Council register. The closing date for the Audit is 28<sup>th</sup> February 2021.</p>	<p>ONGOING</p> <p>ON GOING</p> <p>ON GOING</p> <p>CLOSED</p> <p>CLOSED</p>
<p>1957.</p>	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>The Chairman presented a detailed Financial Statement of Accounts as at the 31<sup>st</sup> January 2021. Summary of accounts is at Annex A.</p> <p><b>Bid for Grant</b> County Cllr John Thomas has confirmed there are no available Grants at this time and that the Strong Communities Grant fund should be reopening in the unext financial year.</p> <p>PROPOSED By: Cllr R Eustace SECONDED By: Cllr D Crompton</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	<p>CARRIED</p>
<p>1958.</p>	<p><b><u>CORRESPONDENCE</u></b></p> <p>a. <b>Dog Fouling</b> 7<sup>th</sup> January 2021, email from a resident complaining about extreme dog fouling around the bus stop at Pinewood Sq.</p>	

	<p><b>Action Taken:</b> Recorded in the council Register of Issues &amp; reported to VoG on 7<sup>th</sup> January 2021.</p> <p><b>b. Aston Martin</b> 13<sup>th</sup> January 2021, email from a resident complaining about Aston Martin workers speeding along Pickeston Lane in Picketson and a substantial increase of litter; drink cans, crisp and chocolate wrappers strewn onto the lane.</p> <p><b>Action Taken:</b> Recorded in the council Register of Issues &amp; wrote to Aston Martin on 13<sup>th</sup> January 2021 to ask that workers be reminded to reduce speeding and not leave litter in the area.</p> <p><b>c. Bus Shelters</b> 12<sup>th</sup> January 2021, email from a resident complaining about the poor state of the two bus shelters located in the centre of the village at Rectory Road.</p> <p><b>Action Taken:</b> Recorded in the council Register of Issues &amp; reported to VoG on 13<sup>th</sup> January 2021.</p>																																	
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1960.	<p><b><u>INVOICES</u></b></p> <table> <tr><td>HMRC (Income Tax &amp; NI)</td><td>243.22</td></tr> <tr><td>Caretaker Salary</td><td>322.40</td></tr> <tr><td>Clerk Salary</td><td>617.38</td></tr> <tr><td>Council Tax</td><td>211.00</td></tr> <tr><td>Safe.co.uk (New Post Box)</td><td>54.24</td></tr> <tr><td>EDF (2x Piller Feeder)</td><td>16.00</td></tr> <tr><td>Co-Op (Cleaning Materials)</td><td>19.00</td></tr> <tr><td>Bank (Safe Custody Annual Fee)</td><td>25.00</td></tr> <tr><td>Wales Air Ambulance</td><td>50.00</td></tr> <tr><td>BT (Telephone &amp; Broadband) (Dec 20 &amp; Jan 21)</td><td>145.04</td></tr> <tr><td>Welsh Audit Office (Council Account)</td><td>336.45</td></tr> <tr><td>Councillors Remuneration Payment</td><td>650.00</td></tr> <tr><td>Vikings Direct (Printer Ink)</td><td>30.35</td></tr> <tr><td>E-ON (Council Building)</td><td>194.36</td></tr> <tr><td>BV CVS (SSE Final bill)</td><td>35.50</td></tr> <tr><td>BV CVS (SSE Final bill)</td><td>33.26</td></tr> </table> <p>PROPOSED By: Cllr B Acott SECONDED By: Cllr D Crompton</p>	HMRC (Income Tax & NI)	243.22	Caretaker Salary	322.40	Clerk Salary	617.38	Council Tax	211.00	Safe.co.uk (New Post Box)	54.24	EDF (2x Piller Feeder)	16.00	Co-Op (Cleaning Materials)	19.00	Bank (Safe Custody Annual Fee)	25.00	Wales Air Ambulance	50.00	BT (Telephone & Broadband) (Dec 20 & Jan 21)	145.04	Welsh Audit Office (Council Account)	336.45	Councillors Remuneration Payment	650.00	Vikings Direct (Printer Ink)	30.35	E-ON (Council Building)	194.36	BV CVS (SSE Final bill)	35.50	BV CVS (SSE Final bill)	33.26	CARRIED
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1961.	<p><b><u>PLANNING APPLICATIONS</u></b></p> <p><b>APPROVED 5<sup>th</sup> January 2021</b>  Planning Application, No: 2020/01401/FUL  Location: Fferm Wen, Flemingston  Proposal: Installation of 5 (five) panels of solar PV system laid in landscape orientation to pitch roof of garage.</p> <p><b>APPROVED 7<sup>th</sup> January 2021</b>  Planning Application, No: 2020/01229/FUL  Location: 2, Beggars Pound, Cowbridge Road, St Athan  Proposal: Proposed alterations and extension to existing dwelling to include interal granny annex with disabled facilities and siting of static caravan as permanent external granny annex.</p> <p><b>APPROVED 11<sup>th</sup> January 2021</b>  Planning Application, No: 2020/01155/FUL  Location: 1B, St Johns View, St Athan  Proposal: Proposed conversion of garage to living accommodation with single storey link extension.</p> <p><b>PLANNING APPLICATION No: 2021/00007/FUL</b>  Location: 1 Sunnyside Cottage, Beggars Pound, St. Athan  Proposal: Construction of a two-storey side extension and single storey extension.</p> <p>PROPOSED By: Cllr A Barnaby  SECONDED By: Cllr J Lougher</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00007/FUL</p> <p><b>PLANNING APPLICATION No. 2021/00013/FUL (IR)</b>  Location: 3 Bingle Lane, St Athan  Proposal: Proposed first floor side extension and amended frontage to existing side</p> <p>PROPOSED By: Cllr J Angove  SECONDED By: Cllr A Barnaby</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00013/FUL (IR)</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
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	<p><b>PLANNING APPLICATION No. 2021/00055/FUL (ANH)</b>  Location: Bank Cottage, Flemingston Road, Flemingston  Proposal: Attic conversion comprising of increase in roof ridge height and insertion of roof window and new dormers to front and back</p> <p>PROPOSED By: Cllr R Eustace  SECONDED By: Cllr D Crompton</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00055/FUL (ANH)</p>	<b>CARRIED</b>
1962.	<p><b><u>REPORTS</u></b></p> <p><b>One Voice Wales</b>  Cllr S Haines attended the One Voice Wales – Bridgend/Cardiff /Vale Area Committee meeting on 25<sup>th</sup> January and back briefed members. In particular, the aspirations of HM Land Registry to become the world’s leading land registry for speed, simplicity, and an open approach to data.</p> <p><b>Vale of Glamorgan Liaison Committee</b>  Cllr A Barnaby attended the Vale of Glamorgan Liaison Committee meeting on 26<sup>th</sup> January 2021. Matters discussed; Overgrown hedgerows over footpaths, Police (enforcing Covid 19 measures) and Fire Brigade (Flooding) matters. Full report at Annex B</p> <p><b>Llantwit Major Footpath Forum</b>  Cllr D Crompton attended the Llantwit Major Town Council Footpath Forum on 25<sup>th</sup> January 2021. Full report at Annex C.</p> <p><b>Council Projects</b>  Council Clerk briefed on the council Future Projects Committee meeting held on 21<sup>st</sup> January 2021. Decisions made at the meeting:</p> <ul style="list-style-type: none"> <li>• Cancel Party in the Park planned for 17<sup>th</sup> July 2021</li> <li>• Plan for village fete to be held on 17<sup>th</sup> July 2021.</li> <li>• Limit committee action to investigating available resources and associated costs.</li> <li>• Subject to pandemic restrictions, confirm if the fete will go ahead by 1<sup>st</sup> April 202.</li> <li>• To back brief the council at future monthly meetings</li> <li>• Record actions via Gantt Chart held in Dropbox.</li> </ul> <p>Next Projects meeting will be held on 16<sup>th</sup> February 2021, 7.30pm</p>	

1963.	<p><b><u>COUNCILLOR RESIGNATION</u></b></p> <p>Cllr Mrs K Smith (Vice-Chairman) has formerly resigned from being a Community Councillor.</p> <p>The VoG Council Electoral Officer has been informed and approved the advertising of a Casual Vacancy on the council noticeboard and website. The advert expires midnight 11<sup>th</sup> February 2021.</p> <p>Cllr J Angove questioned the legality of not having a Vice-Chairman. Clarity to be sought from One Voice Wales.</p>	
1964.	<p><b><u>WHATSAPP</u></b></p> <p>WhatsApp Messenger, is a free platform messaging and Voice over IP service. It allows users to send text messages and voice messages, make voice and video calls, and share images, documents, user locations, and other media.</p> <p>PROPOSED BY: Cllr J Angove SECONDED BY: Cllr S Haines</p> <p>That the council set up a 'WhatsApp' group account to be used by councillors and the council clerk.</p>	<b>CARRIED</b>
1965.	<p><b><u>LIBRARY BUSINESS PLAN</u></b></p> <p>Cllr D Crompton presented a business plan in respect of the village Library and Cllr R Eustace gave a brief on the future of the Library, after which, Cllr's Crompton, Eustace, Willmott and County Cllrs J Thomas left the meeting, while voting took place.</p> <p>PROPOSED by: Cllr D Crompton SECONDED by; Cllr R Eustace</p> <p>That the council make a £1,500.00 contribution to the running costs of the Library for the remainder of financial year 2020-21 and that future donations be reviewed on an annual basis.</p> <p>PROPOSED by: Cllr J Angove SECONDED by: Cllr S Haines</p> <p>That the council review the need for financial support to the Library at the full Council meeting in May 2021.</p>	<p><b>NOT CARRIED</b></p> <p><b>CARRIED</b></p>

1966.	<p><b><u>FINANCIAL APPEAL</u></b></p> <p><b>Urdd</b> A request for funds has been received from Urdd Gobaith Cymru. It was agreed not to donate public money to this venture.</p> <p><b>Hope Rescue</b> A request for funds has been received from the Hope Rescue charity.</p> <p>PROPOSED BY: Cllr S Haines SECONDED BY: Cllr r Eustace</p> <p>That a donation of £50.00 be made to Hope Rescue charity.</p>	<b>CARRIED</b>
1967.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Cllr R Eustace reported the BT telephone box in Flemingston needs refurbishment.</p> <p>Cllr S Williams raised concerns over the possibility of flooding in Gileston. County Cllr j Thomas agreed to escalate the matter to the Vale of Glamorgan Council.</p>	<p><b>NOTED</b></p> <p><b>NOTED</b></p>

There being no further business to discuss the meeting closed at 21.55pm. There were no members of the public present.

Next full Meeting Tuesday 2<sup>nd</sup> March 2021, 7:30pm

SUMMARY OF ACCOUNTS  
ST. ATHAN COMMUNITY COUNCIL  
29<sup>TH</sup> JANUARY 2021

RESERVE ACCOUNT

Income	11,051.27
Expenditure	5,000.00
Balance	<u>6,051.27</u>

CURRENT ACCOUNT

Income	47,888.68
Expenditure	
Administration	15,262.47
Chairman's Allowance	225.00
Council Property	14,519.77
Grants & Donations	1,533.00
Ward	5,722.91
Balance	<u>10,625.53</u>



REPORT BY COUNCILLOR A BARNABY  
VALE OF GLAMORGAN LIAISON COMMITTEE MEETING  
26<sup>TH</sup> JANUARY 2021

The Agenda covered the following items:

- 1) Police Matters – Chief Inspector Anthony Williams gave an overview of police activities, which included the demands on the force as a result of the level 4 lockdown relating to COVID-19. During this time there had also been 100 positive cases within the force.

Questions from the floor included – begging issues in Barry and Cowbridge, people identified are not from the Vale and are picked up and taken back to Cardiff – with one individual stating he was homeless in the Vale but not in Cardiff!  
The current increases in Dog theft especially in Sully and Penarth was discussed – residents had recorded car registrations of suspicious vehicles.

- 2) Mr Christian Hadfield, Operations Manager for the South Wales Fire and Rescue Service gave a short report. Levels of positive tests within the teams were manageable. December recorded the lowest number of fires for some time – both deliberate and accidental. However, flooding call outs had been high for which they have a statutory duty to attend and made up 40% of calls to the control room during the 23-24<sup>th</sup> December. Worst hit areas were Dinas, Wenvoe, Sully & Lavernock with a total of 65 calls which included rescuing people from cars.

- 3) Request for Consideration from St. Nicholas and Bonvilston Community Council regarding vegetation blocking highways and footways in the area. [Obstruction of Footways by Vegetation](#)

This was addresses by the Operational Manager for Engineering and Neighbourhood Manager for Highway Maintenance. It appeared that while the Vale had quite a few inspectors there were only 2 in the maintenance team – the first point of call was to contact the landowner, then after 14 days a second letter would be sent, following which a letter of action outlining that if the Vale team carried out the clearing work the costs would be charged back! Issues of finding landowners and regular offenders were discussed. Cllr Parry mentioned sending many letters and emails without action – perhaps something could be added to website to advise.

- 4) There was a comprehensive presentation on the Census 2021 which is due to take place on 21<sup>st</sup> March 2021. Much was made to the benefits for future funding from the facts obtained from the census process, and the Community & Town Councils were encouraged to engage with their residents to encourage participation. [Vale Census 2021 is a handbook for Councillors](#). The census which takes place every 11 years has

this year been pushed more on-line. However, there is a plan for census support centres in community facilities and libraries. Lots of jobs available via indeed.

- 5) The review of statues, monuments, street and building as presented to the cabinet on 3<sup>rd</sup> November 2020 was presented for reference.
- 6) Finally we had a presentation of the [Draft Vale of Glamorgan Council Annual Delivery Plan \(Improvement Plan Part 1\) 2021-22](#). The plans objectives were very ambitious considering it is an annual plan. Points from the floor included lack of timelines, monitoring framework or KPI's

Comment: This Council were due to have a matter for consideration discussed at this meeting regarding the capacity impacts on Community services in view of the current housing developments and those outlined in the LDP - in particular Education and Health in the western Vale. However, due to the impacts of COVID on these departments we agreed that this item would be deferred to a future meeting.

REPORT BY COUNCILLOR D CROMPTON  
LLANTWIT MAJOR TOWN COUNCIL FOOTPATH FORUM  
25 JANUARY 2021.

Zoom meeting.

Public Rights of Way Officer for the Vale Gwyn Teague updated members on the situation with regards to the footpath to Summerhouse Point. Llantwit Town Councillors did not agree to a meeting with themselves and the Land owner to discuss the matter. Until the archives are open again Gwyn Teague can make no further progress with his report on the History of the Mill Road footpath.

Gwyn Teague reported that work was ongoing to the footpath from the beach at Llantwit ( footpath 7). Work should be completed during February.

Brief discussion on the Vale of Glamorgan ActiveTravel plan. Some members had not seen the plan, to be on next meeting agenda.

Discussion about the state of some paths due to increased useage during the lock down period.

Next meeting 12 April