

<p>1938 Cont...</p>	<p>c. <u>MIN 1882 - ALLOTMENT</u> Mr Nick Vaughan, Director at Annington Property Ltd, agreed to enquire with the MoD, if the land adjacent to Clive Road was still required by the MoD and report back to the council in the new year.</p> <p>d. <u>MIN 1882 Light Aircraft Forced Landing</u> The Civil Aviation Authority have again been requested to respond to the following concerns raised by this council:</p> <ul style="list-style-type: none"> • Forced landing of light aircraft Piper PA-28 on 28th August 2020 at the St Athan golf course. • Recent spate of light aircraft flying low over St Athan Ward. <p>e. <u>MIN 1910 WEBSITE ACCESSIBILITY</u> Cllr A Barnaby to brief Members at the next meeting on action required to improve accessibility to the council website, on the part of disabled residents.</p> <p>f. <u>MIN 1911 SECTION 106 REPORT</u> The issue over 106 funding in respect of St Athan Ward is being looked at by the relevant officer at the Vale of Glamorgan Council.</p> <p>g. <u>MIN 1923 COUNCIL BUILDING INSURANCE</u> The level of council building insurance cover has increase from £587K to £900K annually. An additional premium payment of £208.64 has been made to Zurich Town and Parish Insurance Company.</p> <p>h. <u>MIN 1924 CHANGES TO ROAD JUNCTION GILESTON ROAD / B4265</u> This council has written to the Vale Council planning department for clarity over changes to the road layout at the junction Gileston Road/B4265.</p> <p>i. <u>MIN 1926 COUNCIL TAX</u> Council clerk confirmed the council building does not belong to the Vale of Glamorgan Council and there is not entitlement for an end of year Tax refund.</p>	<p>ONGOING</p> <p>ON GOING</p> <p>ON GOING</p> <p>ON GOING</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
<p>1939.</p>	<p><u>FINANCIAL STATEMENT</u></p> <p>The Chairman presented a Financial Statement of Accounts as at the 31st December 2020.</p> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr R Eustace</p>	

1939 Cont...	That the presented statement be accepted as a true record of council financial accounts. Copy of Financial Statement at Annex A	CARRIED
1940.	<p><u>CORRESPONDENCE</u></p> <p>a. AUDITOR GENERAL for WALES AUDIT CERTIFICATE AND REPORT - FY 2019-20</p> <p>Concerns raised</p> <ul style="list-style-type: none"> • Notice of Appointment of Date for the Exercise of Electors Rights The notice was advertised for 11 days before the start of the inspection period and not 14 consecutive days before the start of the inspection period. • Statement of Accounts The figures entered in Box 6 on the Accounting Statements - Other payments is overstated by £9,462 for 2018/19. The correct figure should be £28,192. • Statement of Accounts The figures entered in Box 6 on the Accounting Statements - Other payments is overstated by £9,862 for 2019/20. The correct figure should be £33,627. • Re-approval Section The Chair has wrongly completed the re-approval box on the Annual Governance Statement (part 2) on the Annual Return. <p>Copy of the Notice of Conclusion of Audit has been uploaded to the council website and placed on the council noticeboard.</p> <p>b. AUDITOR GENERAL - AUDIT CYCLE 2020-21 ONWARDS</p> <p>The Auditor General will introduce a new three-year programme for the audit of community and town councils. St Athan Council accounts will be audited as follows:</p> <p style="padding-left: 40px;">2020-21 Basic 2021-22 Basic 2022-23 Full</p>	NOTED

<p>1940 Cont...</p>	<p>BASIC AUDIT - means the limited procedures, requiring limited supporting information. FULL AUDIT - refers to the new audit procedure that involves detailed testing of transactions, requiring submission of Full working papers.</p> <p>Documentation required for both Basic & Full audit:</p> <ul style="list-style-type: none"> • Annual Return including accounting statement • Annual General Statement • Internal Audit report <p>c. THE KINGDOM HALL OF JEHOVAH’S WITNESS, LLANTWIT MAJOR CONGREGATION They are participating in a campaign to deliver a special issue of the watchtower (hold up copy) to all Government officials.</p> <p>d. Thank you letter received from the RBL, in respect of council donation.</p> <p>e. Letter from VoG Exchequer Services, VoG Council confirming the Precept figure for FY 2021/22</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>																														
<p>1941.</p>	<p><u>CHAIRMAN’S ACTIONS</u></p> <p>NONE.</p>																															
<p>1942.</p>	<p><u>INVOICES</u></p> <table border="0" style="width: 100%;"> <tr><td>Floodlighting & Electrical Services</td><td style="text-align: right;">£1728.00</td></tr> <tr><td>Allens Printers Ltd</td><td style="text-align: right;">£330.00</td></tr> <tr><td>Cllr S Haines</td><td style="text-align: right;">£52.95</td></tr> <tr><td>E-ON</td><td style="text-align: right;">£239.81</td></tr> <tr><td>Councillors remuneration payments</td><td style="text-align: right;">£1350.00</td></tr> <tr><td>Zurich Town & Parish Insurance</td><td style="text-align: right;">£208.64</td></tr> <tr><td>Playgroup (Christmas Party)</td><td style="text-align: right;">£25.00</td></tr> <tr><td>Clerks Expenses (Newsletter Drop)</td><td style="text-align: right;">£150.00</td></tr> <tr><td>RAF Voluntary Band (Sant’s Grotto)</td><td style="text-align: right;">£150.00</td></tr> <tr><td>Floodlighting & Electrical Services</td><td style="text-align: right;">£204.00</td></tr> <tr><td>YNAB (Annual Subscription)</td><td style="text-align: right;">£57.60</td></tr> <tr><td>HMRC (Income Tax & NI)</td><td style="text-align: right;">£243.22</td></tr> <tr><td>Caretaker Salary</td><td style="text-align: right;">£322.40</td></tr> <tr><td>Clerk Salary</td><td style="text-align: right;">£617.38</td></tr> <tr><td>Council Tax</td><td style="text-align: right;">£211.00</td></tr> </table> <p>PROPOSED By: Cllr B Acott SECONDED By: Cllr D Crompton</p>	Floodlighting & Electrical Services	£1728.00	Allens Printers Ltd	£330.00	Cllr S Haines	£52.95	E-ON	£239.81	Councillors remuneration payments	£1350.00	Zurich Town & Parish Insurance	£208.64	Playgroup (Christmas Party)	£25.00	Clerks Expenses (Newsletter Drop)	£150.00	RAF Voluntary Band (Sant’s Grotto)	£150.00	Floodlighting & Electrical Services	£204.00	YNAB (Annual Subscription)	£57.60	HMRC (Income Tax & NI)	£243.22	Caretaker Salary	£322.40	Clerk Salary	£617.38	Council Tax	£211.00	<p>CARRIED</p>
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1943.	<p><u>PLANNING APPLICATIONS</u></p> <p>a. Application No: 2020/00922/FUL. Location: Brook Cottages, St Johns Hill, St Athan. Proposal: Raise decking in rear garden. APPROVED 30th November 2020</p> <p>b. Application No: 2020/01240/FUL. Location: 6 Lime Grove, Eglwys Brewis. Proposal: Demolish existing front utility room and rebuild new downstairs WC and cloakroom with sloping roof. APPROVED 10th December 2020</p> <p>c. Application No: 2020/01160/FUL Location: 25, Tathan Crescent, St Athan Proposal: Removal of Leylandii hedge and replace with render painted wall of 1m, with 2m pillars with fencing in between the pillars and sitting on the 1m section of the wall. APPROVED 14th December 2020</p> <p>d. Application No: 2020/00950/FUL Location: Flemingston Court, Flemingston Road. Proposal: New horse accommodation building. APPROVED 17TH December 2020</p> <p>e. Application No: 2020/01505/FUL (ANH) Location: Land adjacent to Picketston Close, Eglwys Brewis. Proposal: Construction of detached two and a half storey five bedroom house and a detached double garage with a home office above. The forming of a new vehicle and pedestrian access on Eglwys Brewis Road, construction of 2.0m wide footway to frontage of site. Associated works including driveway, landscaping, boundary walls and fencing.</p> <p>PROPOSED BY: Cllr B Acott SECONDED BY: Cllr J Angove</p> <p>That an objection with discussed comments is to be made in respect of Planning Application No: 2020/01505/FUL (ANH)</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>CARRIED</p>
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<p>1946.</p>	<p><u>CODE OF CONDUCT</u></p> <p>The Council Clerk reminded members on the following points of order:</p> <ul style="list-style-type: none"> a. Code of Conduct Ombudsman July 2016, Part 3 - Prejudicial Interests. b. Code of Conduct St Athan Community Council November 2016, Part 3 - Prejudicial Interests. <p>Members were reminded to complete and return Register of Members' Interest forms to the Council Clerk at the earliest opportunity.</p> <p>A question was raised over received dispensation from the County Council's Standards Committee, in respect of matters relating to the Library. County Cllr J Thomas agreed to investigate this issue with the Monitoring officer and report back to the council at the next general meeting.</p>	
<p>1947.</p>	<p><u>LIBRARY</u></p> <p>A discussion took place over the continuance of the village Library.</p> <p>Cllr D Crompton confirmed a copy of a fully costed and detailed Business Plan will be sent to all Councillors, in advance of the February General meeting.</p> <p>Cllr S Haines reaffirmed the requirement for all requests for funding, to be presented to the council in writing and voted on at council meetings.</p> <p>Cllr S Haines summarised the following options.</p> <ul style="list-style-type: none"> a. Drip feed money as requested. b. Offer to takeover building and maintenance costs. c. Take over library. d. Do nothing. <p>PROPOSED BY: Cllr S Haines SECONDED BY: Cllr J Angove</p> <p>That the need for councillor's representative on library committee is no longer necessary.</p>	<p>NOT CARRIED</p>

1948.	<p><u>LAMP POST POPPIES</u></p> <p>Cllr J Lougher was not present at the meeting and will brief members on details relating to the purchase lamp post poppies at a future meeting.</p>	CLOSED
1949.	<p><u>WARD AUDIT</u></p> <p>Councillors were reminded to complete audits by 28th February 2021 and the availability of High Viz vest.</p> <p>Cllr S Haines confirmed he would assist Cllr S Williams in carrying out an audit in Gileston.</p> <p>Cllr J Angove confirmed he would audit East Camp. Cllr B Acott confirmed he would audit the MoD housing estate.</p> <p>The rest of St Athan Ward is to be audited by the remainder of Ward Councillors.</p>	
1950.	<p><u>REMUNERATION PAYMENTS</u></p> <p>Annual remuneration payments for FY 2020-21 have been made.</p> <p>Members not wishing to receive a remuneration payment, are required to send an ‘Opt Out’ return to the council clerk.</p> <p>Cllr S Haines acknowledged and thanked the Chairman for her commitment to the role of Chairman, despite being a front-line worker throughout the Coronavirus pandemic, and that the responsibilities associated with the role of Chairman have increased in recent times and will continue to do so. It is therefore necessary to compensate the role.</p> <p>PROPOSED BY: Cllr S Haines SECONDED BY; Cllr R Eustace</p> <p>That in accordance with the Independent Remuneration Panel for Wales Annual Report dated February 202 para 13.16 that an annual payment of £500 in recognition of additional responsibilities be paid with immediate effect and in future years to the Chairman.</p>	CARRIED
1951.	<p><u>FINANCIAL APPEAL</u></p> <p>a. The Glamorgan Federation of Young Farmers Clubs (GFYFC) wrote to the council, requesting consideration be given to making a financial donation, in support of the Young Farmers Clubs.</p>	NOT APPROVED

1951 Cont...	<p>b. Wales Air Ambulance (WAA) have written to the council requesting consideration is given to making a financial donation, in support of WAA activities.</p> <p>PROPOSED BY: Cllr R Eustace SECONDED BY: Cllr B Acott</p> <p>That a donation of £50.00 be made to the Wales Air Ambulance charity.</p>	CARRIED
1952.	<p><u>FACEBOOK PAGE</u></p> <p>The opening of a council Facebook page was discussed. It was decided not to pursue this initiative but utilise the St Athan Hub as a means of keeping in touch with residents.</p>	CLOSED
1953.	<p><u>ANY OTHER BUSINESS</u></p> <p>Council Clerk asked when making a proposal, all associated costs, lead times etc should be put before the council at the time of making the proposal.</p> <p>The Future Project Committee will meet on Thursday 21st January 2021 at 7.30pm to plan for the 2021 village fete and party in the part event.</p> <p>Cllr S Haines confirmed the 4 x crosses secured to the St Athan church tower will be taken down on Monday 18th January 2021 at 10am.</p> <p>Cllr R Eustace praised Alan Bourne and members of the RAF Volunteer Band for putting on an extra date, playing Christmas carols to Flemingston resident.</p> <p>Cllr B Acott reported the death of Ex-Cllr Eric Gudgeon who recently passed. Both the RAF Association and RAF Band attended the funeral.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>

There being no further business to discuss the meeting closed at 21.27pm. There were no members of the public present.

Next General Meeting Tuesday 2nd February 2021, 7:30pm

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT AS AT 31ST JANUARY 2021

RESERVE ACCOUNT

Income	11,051.27
Expenditure	5,000.00
Balance	6,051.27

CURRENT ACCOUNT

Income	47,888.68
Expenditure	
Administration	13,080.63
Chairman's Allowance	225.00
Council Property	13,773.01
Grants & Donations	1,483.00
Ward	5,638.15
Total	34,199.79
Balance	13,688.89