



MINUTES OF THE ST ATHAN COMMUNITY COUNCIL
GENERAL MEETING HELD TUESDAY 11th JANUARY 2022
REMOTELY AND IN THE COMMUNITY COUNCIL HALL



PRESENT

Councillor R Eustace (Chairman)	Bro Tathan Local Council Liaison Cttee Future Projects Cttee General Maintenance Cttee
Councillor A Barnaby (Vice Chairman)	Future Projects Cttee One Voice Wales Vale of Glamorgan Council, Community Liaison Cttee
Councillor B Acott	Aberthaw Power Station Local Liaison Cttee (Deputy) Friends of the Glamorgan Heritage Coast
Councillor J Angove	Vale of Glamorgan Council, Community Liaison Cttee
Councillor D Crompton	Cardiff Airport Liaison Cttee Conservation Area Planning – Flemingston General Maintenance Cttee Llantwit Major Public Footpaths Cttee
Councillor J Lougher	Aberthaw Cement Works C.L.C Bro Tathan Local Council Liaison Cttee Future Projects Cttee
Councillor D White	
Councillor S Williams	Aberthaw Power Station Local Liaison Cttee Conservation Area Planning – Gileston
Councillor D Willmot	Aberthaw Cement Works Cttee C.L.C General Maintenance Cttee School Governors
Councillor J Lynch-Wilson	Future Projects Cttee One Voice Wales St Athan Community Association
County Councillor J Thomas	Vale of Glamorgan Council

APOLOGIES

Councillor N Gudgeon	
Councillor S Haines	Cardiff Airport Liaison Cttee (Deputy) Future Projects Cttee General Maintenance Cttee

MINUTE	ITEM	ACTION
2136	<p><u>WELCOME</u></p> <p>The Chairman welcomed those present to the meeting.</p>	
2137	<p><u>DECLARATION OF INTEREST</u></p> <p>Councillor D Crompton } Library Councillor D Willmot }</p>	
2138	<p><u>CONFIRMATION OF FINANCE MEETING MINUTES</u></p> <p>PROPOSED By: Councillor J Lynch-Wilson SECONDED By: Councillor D Crompton</p> <p>That the minutes of the Finance Meeting held on the 23rd November 2021 be accepted as a true record of proceedings.</p>	CARRIED
2139	<p><u>MATTERS ARISING FROM THE FINANCE MEETING HELD 23RD NOVEMBER 2021</u></p> <p>At the meeting the additional undermentioned funding requirements were discussed and approved by members at the meeting.</p> <ul style="list-style-type: none"> a. Possible extension of the council building. b. New heating control system. c. War Memorial refurbishment. <p>A revised copy of the financial budget for 2022-23 is at Annex A.</p>	
2140	<p><u>CONFIRMATION OF GENERAL MEETING MINUTES</u></p> <p>PROPOSED By: Councillor D Crompton SECONDED By: Councillor D White</p> <p>That the minutes of the General Meeting held on the 7th December 2021 be accepted as a true record of proceedings.</p>	CARRIED
2141	<p><u>MATTERS ARISING FROM THE GENERAL MEETING</u></p> <p>The following matters remain on going:</p> <ul style="list-style-type: none"> a. Allotment. b. Telephone box Flemington. c. Pollinator project. d. Open reach building. <p>The following items were discussed.</p> <p>Waste Bin. The bin which was removed from Tathan Crescent has been replaced by a bin in the bottom of the Dipper. It is hoped that</p>	

2141 Cont.	<p>this will stop the misuse that was occurring with the previous bin.</p> <p>Newsletter. Not all residents received a copy of the December newsletter. It is unclear why this has happened and is to be followed up with Royal Mail and a copy to be uploaded to the council website.</p>	CLOSED
2142	<p><u>FINANCIAL STATEMENT</u></p> <p>The Chairman presented a Financial Statement of Accounts as at the 31st December 2021. Summary of accounts is at Annex B.</p> <p>PROPOSED By: Councillor D Crompton SECONDED By: Councillor D White</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	CARRIED
2143	<p><u>CORRESPONDENCE</u></p> <p>The undermentioned was sent to members for information and/or action prior to the meeting.</p> <ul style="list-style-type: none"> a. Policy Announcement at the Compulsory Purchase Association Wales National Conference 2021. b. Councillor Training - January, February & March 2022. c. Public Sector Executive - Update Information. d. Welsh Tax Acts. (Power to Modify) Bill. e. Laying of the Eligible Community Councils Regulation 2021 - Clerk Certified Training. f. St Athan PCSO – Non-attendance to Council Meeting. g. Part 4 of the Well-being of Future Generations (Wales) Act. h. Community Council Tax Precept - 2022 to 2023. i. Welsh Government Councillor remuneration and citizen engagement in Wales Reports. j. The Queen’s Platinum Jubilee Beacons – 2nd June 2022. k. Shaping Wales Future - National Stakeholder Forum. l. The Welsh Government’s updated Programme for Government. m. Vale of Glamorgan Council MoD Training apology. n. Draft Review Report and Draft Replacement Local 	

2143 Cont.	<p>Development Plan Delivery Agreement Consultation. The consultation also covers related proposed amendments to Planning Policy Wales.</p> <p>Responses to be discussed at the February 2022 community council general meeting.</p> <p>o. Local Government and Elections (Wales) Act 2021; Draft Statutory Guidance for Community and Town Councils.</p>	ALL	
2144	<p><u>CHAIRMAN'S ACTIONS</u></p> <p>a. Thank you letter sent to the Practitioner Manager- Prevention and Resources Children and Young People Services in respect of clean-up work carried out in the village.</p> <p>b. Wrote to Blachere-Illuminations asking if they would buy back U/S Christmas illuminations.</p> <p>Response: The company confirmed they do not buy back illuminations.</p> <p>c. The council wrote to MoD St Athan requesting information relating to the military training exercise and loud explosion sound coming from the barracks.</p> <p>Response: Apology received from Vale Council, nothing from the Station Commander.</p> <p>d. Wrote to Royal Mail to enquire when will the Post Box removed from junction Pant-y-Celyn / Lougher Place be replaced.</p> <p>Response: Collections Planning Manager investigating to determine if a post box is required.</p> <p>e. Attended brass band Christmas carol event in Flemingston, £75 raised for charity.</p>		
2145	<p>INVOICES (December 2021)</p> <p><u>Income</u> Fete Stall holder Hall Hire (Beavers & Scouts) Hall Hire (Ladies What Dance) Hall Hire (Women's Institute) Vale of Glamorgan Council (Precept)</p> <p><u>Expenditure</u> Annual YNAB (Accounting software) BT Caretaker Salary Clerk Salary</p>	<p>270.00 16.00 60.00 20.00 12,825.00</p> <p>68.49 32.40 356.80 648.24</p>	

<p>2145 Cont.</p>	<p>Councillor Remuneration Council Tax Lifestyle Express (Cleaning Materials) Councillor D. Compton (Reimbursement) Edenvale (Grass cut) E-ON Next EDF (Feeder Pillar x2) HMRC (Income Tax & NI) Microsoft Office Paul Lewis Centre (Children's Christmas Party) Playgroup (Children's Christmas Party) Marie Curie (Donation)</p> <p>Proposed by: Councillor S Williams Seconded by: Councillor J Lynch-Wilson</p> <p>That the above income and expenditure payments are accepted as correct.</p>	<p>1700.00 211.00 9.48 40.70 150.00 573.35 16.00 210.46 54.72 100.00 30.00 30.00</p>	<p>CARRIED</p>
<p>2146</p>	<p><u>PLANNING APPLICATIONS</u></p> <p>a. Application No. 2021/01529/FUL Location: Building 406, Beggars Pound, Bro Tathan, Cowbridge Road, St Athan. Proposal: Proposed external alterations with all associated works.</p> <p>Approved 16th December 2021</p> <p>b. Application No. 2021/00781/FUL Location: Land adjacent to shelter, 21m From 3 Picketston Close 5m From Unnamed Road, Eglwys Brewis Road, Eglwys Brewis Proposal: Plot 1 Construction of detached two and half storey five-bedroom house and detached double garage, forming of new vehicle and pedestrian access, construction of 2.0m wide footway to frontage of site. Associated works including driveway, landscaping, boundary walls and fencing</p> <p>Approved 20th December 2021</p> <p>c. Application No. 2021/00782/FUL Location : Land adjacent to shelter, 21m From 3 Picketston Close 5m From Unnamed Road. Eglwys Brewis Road, Eglwys Brewis Proposal: PLOT 2 Construction of detached five bedroom two and half storey house with attached double garage, forming of new vehicle and pedestrian access, construction of 2.0m wide footway to frontage of site. Associated works including driveway, landscaping, boundary walls and fencing.</p>		

2146 Cont.	<p>Approved 20th December 2021</p> <p>d. Application No. 2021/00445/FUL Location : Billys Kebab House, The old Post Office, Rock Road, St Athan Proposal : Variation of Condition 3 of Planning Permission 2017/00940/FUL to incorporate Use Class A3 (Hot Food/Takeaway)</p> <p>Refused 21 December 2021</p> <p>e. Application No. 2020/00434/OUT Location: Land at Beggars Pound, Cowbridge road, St Athan Proposal: Outline planning permission for the demolition of existing buildings and erection of Class B1 floorspace (up to 3,000 sqm), revised access onto Cowbridge Road, associated internal access routes, parking areas, fencing, landscaping, building and engineering operations with all matters reserved.</p> <p>There is additional information relating to development viability that has now been made publicly available for planning application 2020/00434/OUT- land at Beggars Pound.</p>	
2147	<p><u>REPORTS</u></p> <p>None.</p>	
2148	<p><u>FINANCE BUDGET & PRECEPT FOR F/Y 2022-23</u></p> <p>Minutes of the finance meeting and recommendations for the financial budget and Precept for the financial year ending 31 March 2022 were presented and discussed.</p> <p>PROPOSED By: Councillor S Haines SECONDED By: Councillor D White</p> <p>That all the recommendations of the finance committee be accepted and that the Precept for the F/Y 2022-23 be set at £33.00 realising an income of £49.631.06.</p>	CARRIED
2149	<p><u>WEBSITE ACCESSIBILITY</u></p> <p>Councillor A Barnaby updated members on progress made to date.</p>	
2150	<p><u>VIDEO CONFERENCING EQUIPMENT</u></p> <p>The benefits and necessity for this equipment were discussed. It was agreed to investigate associated costs and progress this issue at the next community council general meeting.</p>	
2151	<p><u>ACTIVE TRAVEL ROUTE</u></p> <p>The Chairman gave an update on progress made to the St Athan Community Travel Plan.</p>	

2151 Cont.	<p>County Councillor J Thomas confirmed most observations raised in the previous plan have been actioned.</p> <p>A review of observations raised in the plan is to be made by 17 January 2022.</p>	
2152	<p><u>NEW COUNCIL NOTICE BOARD SITE</u></p> <p>It was agreed to investigate who owns the small piece of land adjacent to the lady's hairdresser business and seek approval for the erection of a notice board.</p>	
2153	<p><u>POSSIBLE EXTENSION OF COUNCIL BUILDING</u></p> <p>The Chairman outline the rationale behind looking at extending the council building footprint to include the library.</p> <p>The projects committee will scope out this project and report back to the council.</p>	
2154	<p><u>BUILDING HEATING CONTROL SYSTEM</u></p> <p>The need for a new heating control system was discussed. Quotes for the purchase and installation of a control system are to be put before members at the next council meeting.</p>	
2155	<p><u>WAR MEMORIAL</u></p> <p>The need to improve the 'look' of the area around the memorial was discussed.</p> <p>Councillor D White agreed to investigate options with the Llewellyn Thomas, Biodiversity Assistant, Vale of Glamorgan council.</p>	
2156	<p><u>COMMUNITY COUNCIL TOOLKIT</u></p> <p>The Chairman gave an update on progress made in completing the toolkit. The focus being Vision, Purpose and Community Planning.</p>	
2157	<p><u>OFFICE IT</u></p> <p>Quotes for a new laptop from Curry's, John Lewis and IT Specialist were reviewed.</p> <p>PROPOSED by: Council J Lynch-Wilson SECONDED by: Councillor D Crompton</p> <p>That a new laptop is purchased at a cost not to exceed £400.00.</p>	CARRIED

2158	<p><u>BOEING 747</u></p> <p>Councillor B Acott confirmed a decision had been made to keep the BAOC aircraft in St Athan.</p> <p>The intention is to have the aircraft on display and open to the public to visit.</p>	
2159	<p><u>FETE/PARTY IN THE PARK</u></p> <p>The Projects Committee will meet in February to plan for this event.</p>	
2160	<p><u>QUEENS PLATINUM JUBILEE</u></p> <p>The Projects Committee will meet in February to plan for this event.</p>	
2161	<p><u>FINANCIAL APPEALS</u></p> <p>PROPOSED by: Councillor A Barnaby SECONDED by: Councillor S Williams</p> <p>That a donation of £50.00 be made in support of the Noah's Ark Children's Hospital charity.</p> <p>PROPOSED by: Councillor D Crompton SECONDED by: Councillor J Lynch-Wilson</p> <p>That a donation of £50.00 be made in support of the Hope Rescue charity.</p>	<p>CARRIED</p> <p>CARRIED</p>
2162	<p><u>ANY OTHER BUSINESS</u></p> <p>Councillor S Williams reported potholes along Gileston Road.</p> <p>Action: County Councillor J Thomas to progress.</p> <p>Councillor A Barnaby Asked if there had been any feedback following the attendance of Mr Hendicott, independent member who observed the November council meeting.</p> <p>Action: Clerk to hasten again with the Vale Council.</p> <p>Councillor B Acott said that the map produced by the Vale Council relating to the Christmas lights events is out of date, public conveniences (PC) are still being shown.</p> <p>Action: Clerk to investigate.</p>	

There being no further business to discuss the meeting closed at 9.01pm.

Next General Meeting Tuesday 1st February 2022 at 7:30pm

ST ATHAN COMMUNITY COUNCIL
FINANCE PROJECTIONS FOR FINANCIAL YEAR 2022-2023

PROJECTED INCOME

Carried forward from FY 2021 - 2022	15,689.94
Community Centre Income	2,124.00
Total	17,813.94

PROJECTED EXPENDITURE

Administration

Annual Audit Fee	400.00
Annual Internal Audit Fee	40.00
Annual One Voice Wales Fee	650.00
Annual Website Fee	200.00
Annual You Need A Budget Software Fee	100.00
Annual Windows Office 365	65.00
Annual Anti-Virus Software	100.00
Clerk Expenses	50.00
Clerk Salary	13,520.00
Conference & Training Fees	300.00
Council Insurance	2,500.00
Councillors Remuneration	2,300.00
Councillors Attendance	2880.00
Chain of Office	1,000.00
Office Equipment & Furniture	2,000.00
Stationery & Postage	300.00
Telephone & Broadband	750.00
Sub Total	27,155.00

Council Building

Annual Council Rates	3,000.00
Annual Fire Check	200.00
Caretaker Salary	4,940.00
Cleaning – Windows, Pipes & Facia	700.00
Cleaning Materials	100.00
Electric Supply	3,400.00
Electric Check	500.00
Heating Control System	500.00
Maintenance - Major Repairs	2,000.00
Maintenance - Routine	500.00
Maintenance - Scout Shed	100.00
Water Rates	200.00
Sub Total	16,140.00

Chairman Allowance	250.00
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Grants & Donation

Flemingston Church	200.00
Gileston Church	300.00
Methodist Church	200.00
St Athan Church	400.00
Contingency Fund	300.00
Others	800.00
Sub Total	2,200.00

St Athan Ward

Remembrance Sunday	50.00
Open Top Bus	800.00
OAP Christmas Party	1000.00
Bus shelter	250.00
2 x Feeder Pillar	250.00
Election Fees	1,000.00
Fete/Party in the Park	4,000.00
Flower Baskets & Maintenance	650.00
Grass Cutting	2,200.00
Litter Pick Equipment	100.00
Memorial Refurbishment	2500.00
Newsletter	1200.00
Project Committee	2,000.00
Festive Light - Erect & Removal	2,200.00
Festive Light - Insurance	300.00
Festive Light - New & Accessories	1,000.00
Festive Light - Switch on event	1,000.00
Notice Board	1200.00
Sub Total	21,700.00

Expenditure Grand Total	67,445.00
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RECONCILIATION

Predicted Income	17,813.94
Predicted Expenditure	67,445.00
Precept Requirement	49,631.06

PRECEPT

FY 2022 – 2023 £1.00 = 1524 33 49,631.06

FY 2021 – 2022 £1.00 = 1516 25 38,472.86

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – 31ST DECEMBER 2021

RESERVE ACCOUNT

Income	6,051.84
Expenditure	0.00
Balance	<u>6,051.84</u>

CURRENT ACCOUNT

Income	
Balance Brought Forward	3,662.62
Precept	38,473.00
Centre Hire	1,340.00
St. Athan Ward (Fete)	755.55
Vat Refund	1,649.90
Bank Refund	73.61
Total	<u>45,954.68</u>
Expenditure	
Administration	14,234.86
Chairman's Allowance	142.70
Council Property	7,268.01
Grants & Donations	2,130.00
St Athan Ward	5,820.29
Total	<u>25,595.86</u>
Balance	<u>16,358.82</u>